CHC52015 Diploma of Community Services
Community Services

Qualification
Students successfully completing the course will receive the Nationally recognised; CHC52015 Diploma of Community Services.

Course Duration
This course is offered full time over two years or 104 weeks including holidays on a full time basis.

Contact Hours
20 hours per week for 80 weeks.
400 hours of work placement

Additionally, students are expected at least 10 hours of individual study per week not limited to research, learning activities and assessment activities utilising the facilities and resources available at AITT.

Tuition Fee
AUD$16,990

Fees and Charges are subject to change with prior notice.

Training Location
- Level 3, 475-485 Flinders Lane, Melbourne, VIC 3000
(Classes as per scheduled timetable)

Course Description
This qualification reflects the roles of community services, case management and social housing workers involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities.

At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; program coordination or the development of new business opportunities.

Note that the Statutory & forensic child, youth & family welfare specialisation must be achieved in order to meet the minimum education requirements for child protection and youth justice practice in Victoria. In addition, to meet the minimum education requirements for entry into child protection practice in Victoria, diploma qualifications must be approved by the Australian Community Workers Association (ACWA).
Entry Requirements
The Training Package does not specify any entry requirements for this qualification course.

Age Requirements
AITT has a requirement that all students must be over 18 years of age at the commencement of course.

Academic Requirements
To gain entry to this course, applicants should have successfully completed home country equivalent to an Australian Year 12 qualification.

For further information refer to the Equivalent Qualifications on the Victorian Curriculum and Assessment Authority (VCAA) website: http://www.vcaa.vic.edu.au/Pages/vce/vcerecognition/equivalents/equiv-yr12.aspx

English Language Requirements
All International Students applying for courses at AITT must have a minimum English Language proficiency level of one of the below:

You should qualify in ANY ONE (1) of the following:
• IELTS overall band of 5.5 or equivalent;
• TOEFL iBT test score band of 46 equivalent or above;
• PTE Academic band score 42 equivalent or above;
• Cambridge English Advanced (CAE) test score band of 47 equivalent or above;
• OET score band Pass equivalent or above;
• Successful completion of Senior Secondary certificate of education in Australia conducted in medium of English;
• Completion of a full time studies in Australia towards a Certificate III level course or above;
• English as the first language;
• Satisfactory completion of the EAL course OR
• Any other form of test which satisfies the Institution.

Teaching Method
Teaching is conducted in the classroom. The delivery will include face to face teaching, lectures, discussions, research, learning activities, group work, and supervised practical sessions.

Assessments
Assessments comprise of questions, case study/projects, observation and logbooks.

Work Placement
AITT will be organising the Work Placement after consultations and formal agreements with individual students and relevant organisations. It is the responsibility of the student to attend the allocated Work Placement. Failure to attend can affect their course progress. For international students, this course incorporates 400 hours of placement within the Community Services sector, which makes up an essential part of this course.

For details, see the Student Field Placement Handbook

Course Structure
Units of Competency
(16 units including 8 core & 8 elective units PLUS 400 hours compulsory Supervised Field Work Placement)

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>Core Units</td>
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<tr>
<td>CHCCCS007</td>
<td>Develop and implement service programs</td>
</tr>
<tr>
<td>CHCCOM003</td>
<td>Develop workplace communication strategies</td>
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<tr>
<td>CHCDEV002</td>
<td>Analyse impacts of sociological factors on clients in community work and services</td>
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<tr>
<td>CHCDIV003</td>
<td>Manage and promote diversity</td>
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<tr>
<td>CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
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<tr>
<td>CHCMGT005</td>
<td>Facilitate workplace debriefing and support processes</td>
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<tr>
<td>CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
</tr>
<tr>
<td>HLTWHS004</td>
<td>Manage work health and safety</td>
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Elective Units
• CHCCCS004 | Assess co-existing needs                                              |
• CHCCSM005 | Develop, facilitate and review all aspects of case management         |
• CHCADV002 | Provide advocacy and representation services                          |
• CHCGRP002 | Plan and conduct group activities                                      |
• CHCMGT003 | Lead the work team                                                    |
• CHCPOL002 | Develop and implement policy                                           |
• CHCDEV001 | Confirm client developmental status                                    |
• CHCCDE011 | Implement community development strategies                            |

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