CHC52015 Diploma of Community Services

Community Services

Qualification
Students successfully completing the course will receive the Nationally recognised; CHC52015 Diploma of Community Services.

Course Duration
This course is offered full time over two years or 104 weeks including holidays on a full time basis.

Scheduled Contact Hours
20 hours per week for 80 weeks.
400 hours of work placement

Additionally, students are expected at least 10 hours of individual study per week not limited to research, learning activities and assessment activities utilising the facilities and resources available at AITT.

Tuition Fee
AUD$16,990

Fees and Charges are subject to change with prior notice. OSHC Fee and Material Fee will be charged extra.

Please refer to Student Handbook on the AITT Website (www.aitt.vic.edu.au) for itemised list of other costs (as applicable), and estimated living cost in Australia.

Training Location
• Level 1, 600 Collins Street, Melbourne, VIC 3000
(Classes as per scheduled timetable)

Please note about Role of Agents in Recruiting Students: Prospective students may contact Australian Institute of Technical Training (AITT) directly, or the contact may be through an Agent. In all cases the student is provided with all relevant information by AITT, and the complete enrolment process is conducted by AITT. Where an Agent is involved, the Agent’s sole role is to introduce the student to AITT. The Agent has no role or responsibility in determining the student’s eligibility for the relevant qualification or in advising the student on the most suitable course for the student to undertake. If you have any question regarding this, please email at: admissions@aitt.vic.edu.au immediately.
Entry Requirements
The Training Package does not specify any entry requirements for this qualification course.

Age Requirements
AITT has a requirement that all students must be over 18 years of age at the commencement of course.

Academic Requirements
To gain entry to this course, applicants should have successfully completed home country equivalent qualification to:
• Australian Year 12 or higher for entry to Diploma and Advanced Diploma level course
For further information refer to the Equivalent Qualifications on the Victorian Curriculum and Assessment Authority (VCAA) website: http://www.vcaa.vic.edu.au/Pages/vce/vcrerecognition/equiquals/equivalentquals.aspx

English Language Requirements
All International Students applying for courses at AITT must have a minimum English Language proficiency level of one of the below:

You should qualify in ANY ONE (1) of the following:
• IELTS overall band of 5.5 or equivalent;
• TOEFL iBT test score band of 46 equivalent or above;
• PTE Academic band score 42 equivalent or above;
• Cambridge English Advanced (CAE) test score band of 47 equivalent or above;
• OET score band Pass equivalent or above;
• Successful completion of Senior Secondary certificate of education in Australia conducted in medium of English;
• Completion of a full time Certificate III level course or above in Australia;
• English as the first language;
• Satisfactory completion of the EAL course or ELICOS course at the appropriate level; OR
• Any other form of assessment or test that satisfies the Institution.

Teaching Method
Teaching is conducted in the classroom. The delivery will include face to face teaching, lectures, discussions, research, learning activities, group work, and supervised practical sessions.

Assessments
Assessments comprise of questions, case study/projects, observation, placements/log book, journals, and reflective reports.

Work Placement
AITT will be organising the Work Placement after consultations and formal agreements with individual students and relevant organisations. It is the responsibility of the student to attend the allocated Work Placement. Failure to attend can affect their course progress. For international students, this course incorporates 400 hours of placement in two settings within the Community Services sector, which makes up an essential part of this course.

For details, see the Student Field Placement Handbook

Course Structure
Units of Competency
Student must complete 16 units including 8 core & 8 elective units PLUS 400 hours compulsory Supervised Field Work Placement listed below:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>Core Units</td>
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<tr>
<td>• CHCCCS007</td>
<td>Develop and implement service programs</td>
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<tr>
<td>• CHCCOM003</td>
<td>Develop workplace communication strategies</td>
</tr>
<tr>
<td>• CHCDEV002</td>
<td>Analyse impacts of sociological factors on clients in community work and services</td>
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<tr>
<td>• CHCDIV003</td>
<td>Manage and promote diversity</td>
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<tr>
<td>• CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
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<tr>
<td>• CHCMGT005</td>
<td>Facilitate workplace debriefing and support processes</td>
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<tr>
<td>• CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
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<tr>
<td>• HLTWHS004</td>
<td>Manage work health and safety</td>
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<tr>
<td>Elective Units</td>
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<tr>
<td>• CHCCCS004</td>
<td>Assess co-existing needs</td>
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<tr>
<td>• CHCCSM005</td>
<td>Develop, facilitate and review all aspects of case management</td>
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<tr>
<td>• CHCADV002</td>
<td>Provide advocacy and representation services</td>
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<tr>
<td>• CHCGRP002</td>
<td>Plan and conduct group activities</td>
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<tr>
<td>• CHCMGT003</td>
<td>Lead the work team</td>
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<tr>
<td>• CHCPOL002</td>
<td>Develop and implement policy</td>
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<tr>
<td>• CHCDEV001</td>
<td>Confirm client developmental status</td>
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<tr>
<td>• CHCCDE011</td>
<td>Implement community development strategies</td>
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</tbody>
</table>

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aitt.vic.edu.au
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